

**GREENBELT ENDOSCOPY CENTER**  
**CONSENT FOR RELEASE OF MEDICAL RECORDS AND USE AND**  
**DISCLOSURE OF PROTECTED HEALTH INFORMATION TO A THIRD PARTY 09/2013**

I, \_\_\_\_\_, (Name of Patient making Request), hereby authorize  
Greenbelt Endoscopy Center, (hereafter collectively referred to as the "Practice") to use and disclose:

- My entire medical or record
- Test Results only
- Portions of my Medical Record, specifically: \_\_\_\_\_
- Date specific Portions of my Medical Record, From Date: \_\_\_\_\_ To Date: \_\_\_\_\_

I acknowledge that this Healthcare Facility, in accordance with their Notice of Privacy Practices (NOPP) and Omnibus HIPAA Law will release my specified medical records to the party listed above. I have reviewed this Practices Notice of Privacy Practices (NOPP) and have been given an opportunity to ask questions about it, understand it, and do hereby agree to its terms. A copy of this signed, dated Consent shall be as effective as the original. I release, hold harmless and agree to indemnify this Practice, its employees and agents for any and all liability (including but not limited to negligence) arising out of or occurring under this Consent. I specifically authorize this Practice to use and disclose verbally, by mail, fax or unencrypted email, the following types of ***super-confidential information*** as stated in the NOPP (initial where appropriate):

- HIV records (including HIV test results) and sexually transmissible diseases
- Alcohol and substance abuse diagnosis and treatment records
- Psychotherapy records
- Not Applicable

**REQUIRED TO COMPLETE:**

In accordance with HIPAA Omnibus Rule of 2013, I understand that I need to provide the specifics of this release request:

1. Date of this Request: \_\_\_\_\_
2. Date of Birth: \_\_\_\_\_
3. Please Release my records to: \_\_\_\_\_ (Name of Third Party)
4. The Records will be obtained by:

Please allow \_\_\_\_\_(name of individual) to pick up a copy of my records (including information from other healthcare providers that it may include)

- Third Party will pick up a copy of my records on or after this date: \_\_\_\_\_
- Send Third Party a copy of my records to this address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. I acknowledge I will be charged a copying cost, made payable prior to the transfer of these records.  
Initials: \_\_\_\_\_
6. I understand that I may revoke this authorization at any time by notifying the facility in writing. Should I do so, this action will not have any effect on any actions take by the providing organization before they receive my revocation.  
Initials: \_\_\_\_\_
7. I understand that this authorization will expire within one year of signing.  
Initials: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Patient or legal guardian)

\_\_\_\_\_  
Date:

Printed name of legal guardian: \_\_\_\_\_

Relationship to patient: \_\_\_\_\_

For office use only

Date request received: \_\_\_\_\_ Date this request expires: \_\_\_\_\_